



Houston City Council
Housing and Community Affairs Committee

Tiffany D. Thomas (Chair) David Robinson (Vice Chair)

Karla Cisneros - Mike Knox – Martha Castex-Tatum

Michael Kubosh – Tarsha Jackson -

Carolyn Evans-Shabazz

Notice of City Council Meeting by Videoconference
Tuesday, August 31, 2021, 10:00 AM

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference. The Committee will be participating by videoconference in accordance with the provision of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor.

Type this link into your browser: <https://tinyurl.com/HCAAugust>.
or visit <https://www.houstontx.gov/council/committees/housing.html>.

Presentation handouts will also be available at <https://www.houstontx.gov/council/committees/housing.html>.

Public comment will be allowed via videoconference; no in-person input will be allowed. To sign up for Public Comment, complete the form at <https://www.houstontx.gov/council/committees/speakers-hca.html> by 5 p.m. on Monday, August 30, 2021. Only those who sign up in advance will be able to provide public comments during the meeting. Public speakers will receive a specific link that will allow them to be able to speak during the public comment portion of the meeting at their designated time to speak.

Microsoft Teams Live Meeting

I. Call to Order/Welcome

II. Multifamily

- a. HCDD recommends Council approval of an Ordinance authorizing an **Interlocal Agreement (ILA) between the City of Houston and Harris County Flood Control District**, for the property located at 17030 and 17050 Imperial Valley, Houston, Harris County, Texas. This ILA will allow the City to close on the property on behalf of both entities, receive funds from the County to complete the acquisition, relocate current tenants, demolish the existing structure and transfer the Property to the County. (District B)
- b. HCDD recommends Council approval of an Ordinance authorizing an Agreement between the City and **W. Leo Daniels Tower Inc.** (Borrower), a nonprofit partner of The ITEX Group, LLC for a \$10,000,000.00 CDBG-DR17 grant loan, for the rehabilitation of a development for very low- and extremely low-income elderly persons and adults with disabilities located at 8826 Harrell Street, Houston, TX 77093. (District H)
- c. HCDD recommends Council approval of an Ordinance authorizing \$13,200,000.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds, for a Contract between the City of Houston (City) and Houston Area Community Development Corporation (Borrower), for the land acquisition and new development of **New Hope Housing Savoy**, to be located at 6301 Savoy Drive, Houston, TX 77036. (District J)

- d. The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a \$1,461,360.00 CDBG-DR17 loan, for a Contract between the City and Project Row House Preservation, Inc., (Borrower) for the new construction of **Webster Block Homes** serving low- to moderate-income renters in Houston's historic Third Ward. (District D)
- e. HCDD recommends Council approval of an Ordinance authorizing approval of a \$1,989,897.00 Community Development Block Grant- Disaster Recovery 2017 (CDBG-DR17) loan, for a Contract between the City of Houston (City) and The St. Bernard Project, Inc. (dba SBP Inc.), (Borrower) for the land acquisition and new construction of **Old Spanish Trail Apartments**, serving low- to moderate-income renters at 3500 Old Spanish Trail, Houston, TX 77021. (District D)
- f. HCDD recommends Council approval of an Ordinance authorizing a \$1,931,037.00 Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) loan, for a Contract between the City of Houston (City) and The St. Bernard Project, Inc. (dba SBP Inc.), (Borrower) for the land acquisition and new construction of **Tabor Street Homes**, serving low- to moderate-income renters at 1404 Tabor Street, Houston, TX 77009. (District H)
 - Tom McCasland, Director
 - Ana Martinez, Deputy Assistant Director

III. Public Services

- a. HCDD recommends Council approval of an Ordinance authorizing a First Amendment to the Contract between the City and **The Women's Home**, providing up to \$611,801.95 in CDBG-DR17 funds for Case Management, Health Care Services, and Job Training/Educational Services to low- to moderate-income residents affected by Hurricane Harvey. (District A)
- b. HCDD recommends Council approval of an Ordinance authorizing a First Amendment to the Agreement between the City and the **Houston Area Urban League** (HAUL), to provide up to an additional \$300,000.00 in CDBG-DR17 funds for Housing Counseling Services to a minimum of 350 low- to moderate- income households impacted directly or indirectly by Hurricane Harvey. (All Districts)
- c. HCDD recommends Council approval of an Ordinance authorizing a Second Amendment to the agreement between the City of Houston (City) and **Buckner Children and Family Services, Inc.** and to provide funding up to \$100,000.00 for CDBG program costs of supportive housing and support services to vulnerable families with children who are in danger of being separated from their families. (All Districts)
 - Tom McCasland, Director
 - Melody Barr, Deputy Assistant Director

IV. Director's Comments

- Tom McCasland, Director

Adjourn



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/8/2021

District: B

Item Creation Date: 8/3/2021

HCD21-108

Interlocal Agreement with Harris County Flood District

Agenda Item: II.a.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Interlocal Agreement between the City of Houston (City) and Harris County Flood Control District (County), to enter into a joint agreement for the property located at 17030 and 17050 Imperial Valley, Houston, Harris County, Texas (the Property). The Interlocal Agreement will allow the City to close on the Property on behalf of both entities and receive funds from the County to complete the acquisition, relocation of current tenants, and demolition (the Project). When these activities are completed, the City will transfer the Property to the County for installation of flood mitigation measures and long-term maintenance of the site.

The City will enter into an Option Agreement under a separate Ordinance with AMG City View Apartments, LLC to use Community Development Block Grant- Disaster Recovery 2017 (CDBG-DR17) funds to purchase the Property, pursuant to applicable approvals and clearances. The Project comprises approximately 19.8105 acres of land and 417,463 square feet of improvements and the purchase price totals \$37,781,336.00. The City and the County will each contribute \$18,890,668.00 towards the Project. The County's share will be received and administered by the City, while the City holds title.

Upon approval of the Texas General Land Office and the U.S. Department of Housing and Urban Development the City will close on the Property and acquire title. Once the City has relocated all of the tenants and completed demolition, the City will transfer title to the Property to the County for the installation of flood mitigation measures to be maintained in perpetuity for a use that is compatible with open space, recreational, or floodplain and wetlands management practices. Open greenspace will reduce the amount of water running off into streets or storm sewers, and will reduce the impact of future flooding in the area.

The following is a breakdown of estimated costs for the Project:

Sources		Uses	
City of Houston – CDBG – DR17	\$18,890,668.00	Acquisition	\$32,000,000.00
Harris County Flood Control – Bond Funds	\$18,890,668.00	Relocation	\$5,381,336.00
		Demolition	\$400,000.00
Total	\$37,781,336.00	Total	\$37,781,336.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Amount of Funding:

\$18,890,668.00 Federal State Local – Pass Through Fund (5030) (Program Income)

Contact Information:

Roxanne Lawson, (832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/29/2021

District H

Item Creation Date: 7/30/2021

HCD21-107

W. Leo Daniels Tower – Rehabilitation

Agenda Item: II.b.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Agreement between the City of Houston (City) and W. Leo Daniels Tower Inc. (Borrower), a nonprofit partner of The ITEX Group, LLC for a \$10,000,000.00 Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) grant, for the rehabilitation of a rental development serving low-income Houstonians with disabilities, located at 8826 Harrell Street, Houston, TX 77093.

W. Leo Daniels Tower is an existing eight-story 100-unit apartment community for the disabled and elderly, which is in dire need of rehabilitation. After rehabilitation, the building, originally constructed in 1979, will offer efficiencies and one-bedroom units. A HUD Section 202 Supportive Housing for the Elderly program grant provides funding to develop and subsidize rental homes with supportive services for very low- and extremely low-income adults with disabilities. As a result, residents will pay no more than 30% of their income in rent.

The rehabilitation will not only help in the continued revitalization in the area by bringing a substantial investment to an asset in disrepair, but will also establish quality housing where it is much needed. Seniors will be able to remain in a community in which they have grown accustomed to close friends, family, and familiar surroundings. Residents will have the opportunity to partake in Church programs offered by the Greater Jerusalem Baptist Church, which is located just adjacent to the apartments. Along with Church programs, this project will also offer supportive services to its residents, such as hot meals, a bus service, and health screenings.

W. Leo Daniels Tower is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low- to moderate- income households, in accordance with the City's Harvey Multifamily Program Guidelines, implemented by HCDD.

The City's loan term and affordability period will be 40 years and will commence when the construction period is completed, upon which the outstanding principal balance of the note shall accrue at 1% interest. The Borrower will pay an annual installment equal to the lesser of (i) 1% annually on the outstanding balance of the loan plus accrued unpaid interest, if any, or (ii) 50% of net cash flow, provided the default rate interest of 10% per annum will accrue in the event of default.

Interest shall be calculated utilizing a 360-day basis for the actual number of days principal is outstanding. Unpaid interest will accrue and will be payable from future available cash flow. If the loan is not in default at the end of the 40-year term, the unpaid principal balance and interest will be forgiven.

Funding for W. Leo Daniels Tower will be as follows:

Sources	Amount	Uses	Amount
City of Houston Request	\$10,000,000.00	Hard Cost	\$13,850,369.00
Conventional Loan	\$ 4,000,000.00	Soft Cost	\$ 4,730,420.00
4% Housing Tax Credit Proceeds	\$10,449,992.00	Acquisition Cost	\$ 4,500,000.00
In-Kind Equity/ Deferred Developer Fee		Developer Fee	\$ 2,580,625.00
Private Grant/Loan	\$ 2,081,423.00	Reserves	\$ 870,002.00
Total Source of Funds:	\$26,531,416.00	Total Project Cost:	\$26,531,416.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Amount of Funding

\$10,000,000.00 Federal State Local - Pass Through (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 11/04/2020

District J

Item Creation Date: 8/20/2020

HCD20-124

New Hope Housing Savoy

Agenda Item: II.c.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing \$13,200,000.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds, for a Contract between the City of Houston (City) and Houston Area Community Development Corporation (Borrower). The loan will be used towards the land acquisition and new development of New Hope Housing Savoy, providing Permanent Supportive Housing (PSH) for low- to moderate- income households at 6301 Savoy Drive, Houston, TX 77036.

New Hope Housing Savoy will be a 120-unit four story elevator- accessible affordable rental development serving families. The property will provide a mix of one-, two-, and three-bedroom units serving low- to moderate- income households at 30%, 50%, 60%, and 80% of the Area Median Income. The development is designated as a PSH development for individuals with disabilities and families at risk of homelessness. New Hope Housing has a solid 26-year track record of creating quality affordable rental housing. New Hope Housing Savoy will be the eleventh property in the Borrower's portfolio and the third housing facility aimed at serving families.

This project is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low-to moderate-income households, in accordance with the City's Harvey Multifamily Program Guidelines, implemented by HCDD.

The loan and affordability period will be 40 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. Borrower will pay an annual installment of interest from available cash flow.

Sources:		Uses:	
City of Houston (CDBG-DR17)	\$13,200,000.00	Acquisition	\$4,054,500.00
9% Housing Tax Credit	\$14,128,529.00	Hard Costs	\$22,941,693.00
Charitable Contributions	\$6,465,818.00	Soft Costs	\$3,621,601.00
Deferred Developer Fee		Reserves	\$363,269.00
GP Capital	\$100.00	Developer Fee	\$2,813,384.00
Total Source of Funds:	\$33,794,447.00	Total Project Cost:	\$33,794,447.00

No Fiscal Note is required on grant items.

This item was originally reviewed by the Housing and Community Affairs Committee on September 15, 2020 and again on August 31, 2021.

Tom McCasland, Director

Amount of Funding

\$13,200,000.00 Federal State Local – Pass Through (5030)

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/22/2021

District D

Item Creation Date: 7/29/2021

HCD 2021-104

Webster Block Homes

Agenda Item: II.d.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Contract between the City of Houston (City) and Project Row House Preservation, Inc., (Borrower) for a \$1,461,360.00 Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) loan, for the new construction of Webster Block Homes, a multifamily home development serving low- to moderate-income renters at 2619 Hadley Street in Houston's historic Third Ward.

Webster Block Homes is the final phase of the restoration of an urban block of shotgun-style row houses. This phase of the project consists of the new construction of seven two-bedroom single family rental homes. The new homes will complement the first development phase, consisting of nineteen previously renovated homes. Each unit within the development will be rent restricted, serving lower income households first. One unit will be reserved for a 30% AMI household, a second unit for a 50% AMI household, a third unit for a 60% AMI household and the fourth unit for an 80% AMI household.

The homes will be built to ENERGY STAR certified standards incorporating a complete thermal enclosure system, heating and cooling system, water management system, and energy-efficient lighting and appliances. The access to public transportation with bus routes and the Metrorail Red Line provides residents the ability to connect to Downtown Houston, as well as other Houston job centers.

This project is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low to moderate-income households, by the City's Harvey Multifamily Program Guidelines, implemented by HCDD.

The loan and affordability period will be 20 years and will commence when the construction period is completed. The loan will be non-amortizing throughout both the construction and affordability period and no payments will be required.

Sources	Amount	Uses	Amount
City of Houston Request	\$1,461,360.00	Hard Cost	\$792,576.00
Kinder Foundation	\$380,978.00	Soft Cost	\$1,000,095.00
Rockwell	\$150,000.00	Acquisition Cost	\$380,978.00
In-Kind	\$202,311.00	Reserves	\$21,000.00
Total Source of Funds:	\$2,194,649.00	Total Project Cost:	\$2,194,649.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Amount of Funding

\$1,461,360.00 Federal State Local – Pass Through (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 8/11/2021

District D

Item Creation Date: 4/22/2021

HCD21-64

Old Spanish Trail Apartments

Agenda Item: II.e.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a \$1,989,897.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) loan, for a Contract between the City of Houston (City) and The St. Bernard Project, Inc. dba SBP Inc., (Borrower). The loan will be used towards the land acquisition and new construction of Old Spanish Trail Apartments, which will serve low- to moderate- income renters at 3500 Old Spanish Trail, Houston, TX 77021.

Old Spanish Trail Apartments will be a house-scale multifamily rental development providing seven apartment homes for individuals and families. The property will provide a mix of one- and two-bedroom units serving low- to moderate- income households at 30%, 50%, 60%, and 80% of the Area Median Income. The site is conveniently located near the Texas Medical Center. The Old Spanish Trail Apartments will include energy efficient appliances in all units and will incorporate green building practices in accordance with the ENERGY STAR Multifamily standards.

This project is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low to moderate income households, in accordance with the City's Harvey Multifamily Program Guidelines, implemented by HCDD.

The loan and affordability period will be 20 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period and no payments will be required.

Sources:		Uses:	
City of Houston Request	\$1,989,897.00	Hard Costs	\$1,309,800.00
Cash Equity	\$221,100.00	Soft Costs	\$321,197.00
		Acquisition Costs	\$470,000.00
		Developer Fee	\$100,000.00
		Reserves	\$10,000.00
Total Source of Funds:	\$2,210,997.00	Total Project Cost:	\$2,210,997.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Amount of Funding

\$1,989,897.00 Federal State Local – Pass Through (5030)

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 8/11/2021

District H

Item Creation Date: 4/22/2021

HCD 21-63

Tabor Street Homes

Agenda Item: II.f.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Contract between the City of Houston (City) and The St. Bernard Project, Inc. dba SBP Inc., (Borrower) providing a \$1,931,037.00 Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) loan, for the land acquisition and new construction of Tabor Street Homes, serving low- to moderate-income renters at 1404 Tabor Street, Houston, TX 77009.

Tabor Street Homes will be a house-scale multifamily rental development that will provide a mix of seven one- and two-bedroom units for individuals and families at 30%, 50%, 60%, and 80% of the Area Median Income.

The site is within walking distance of a park, community center, and retail, and within two miles of a grocery store, pharmacy, library, and hospital. Tabor Street Homes will include energy efficient appliances in all units and will incorporate green building practices in accordance with the ENERGY STAR Multifamily standards. Bus routes and planned bike lanes along Cavalcade Street give residents multiple options for getting around safely.

This project is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low to moderate income households, in accordance with the City's Harvey Multifamily Program Guidelines, implemented by HCDD.

The loan and affordability period will be 20 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period and no payments will be required.

Sources	Amount	Uses	Amount
City of Houston Request	\$ 1,931,037.00	Hard Costs	\$1,259,800.00
Cash Equity	\$ 214,560.00	Soft Costs	\$315,797.00
		Acquisition Costs	\$460,000.00
		Developer Fee	\$100,000.00
		Reserves	\$10,000.00
Total Source of Funds:	\$2,145,597.00	Total Project Cost:	\$2,145,597.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Amount of Funding

\$1,931,037.00 Federal State Local – Pass Through (5030)

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/8/2021

District: A

Item Creation Date: 7/15/2021

HCD21-101

The Women's Home

Agenda Item: III.a.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a First Amendment to the Contract between the City of Houston (City) and The Women's Home, providing up to \$611,801.95 in Community Development Block Grant – Disaster Recovery 2017 (CDBG-DR17) funds for Case Management, Health Care Services, and Job Training/Educational Services to low-to-moderate income residents impacted by Hurricane Harvey.

The Women's Home will provide case management, mental health counseling, substance abuse services, and job training/education to 75 homeless women in Houston. These services will be provided at the Life Learning Center.

FUNDING SOURCE	AMOUNT	Percent
Direct Program Service Costs	\$572,694.54	93.61%
Administration Costs	\$39,107.42	6.39%
Total	\$611,801.95	100%

HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2020 with a one-year extension option for fiscal year 2021. The initial contract period was May 1, 2020 through April 30, 2021 and was administratively extended through March 31, 2022.

As of June 2021, The Women's Home has expended approximately 95% of their program funds and achieved 100% of their client goal. The Women's Home began receiving funding through the City in 2019, and there were no findings on their annual compliance monitoring.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Prior Council Action:

2-25-2020 (O) 2020-258

Amount of Funding:

\$611,801.95 Federal Government - Grant Fund (5000)

Contact Information:

Roxanne Lawson

832-394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/8/2021

District ALL

Item Creation Date: 7/28/2021

HCD21-102

Houston Area Urban League (CDBG – DR17)

Agenda Item: III.b.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a First Amendment to the Agreement between the City of Houston (City) and the Houston Area Urban League (HAUL), to provide up to an additional \$300,000.00 in Community Development Block Grant – Disaster Recovery 2017 (CDBG-DR17) funds for Housing Counseling Services to a minimum of 350 low-to moderate-income households directly or indirectly impacted by Hurricane Harvey. Continued services for the program include HUD certified pre-purchase education classes, one-on-one homebuyer counseling, post-purchase counseling, and foreclosure prevention education.

Category	Amount	Percentage
Program Services	\$264,441.51	88.15%
Program Administration	\$35,558.49	11.85%
Total	\$300,000.00	100%

The initial term of this Agreement was June 1, 2020 – May 31, 2021, with a one-year administrative extension through May 31, 2022. This First Amendment will fund the extension period. HAUL has received funding from the City since June 2020.

HAUL has expended approximately 97% of their funds in the first 12 months and achieved 70% of their client service goal. There were no findings on the annual compliance monitoring. Service goals were lower than anticipated due to the impacts of COVID-19, technology barriers, and a decrease in walk-in client traffic. To ensure the success of the program going forward, Housing Counselors will have additional technology support to assist with service delivery.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Prior Council Action:

5/20/2020 (O) 2020-0431

Amount of Funding:

\$300,000.00 Federal State Local – Pass Through (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 9/8/2021

District ALL

Item Creation Date: 7/28/2021

HCD2021-150

Buckner Children and Family Services

Agenda Item: III.c.

Background:

The Housing and Community Development Department (HCDD) recommends approval of an Ordinance authorizing a Second Amendment to the Contract between the City of Houston (City) Buckner Children and Family Services, Inc. (Buckner), providing up to \$100,000.00 for supportive housing and support services to families with children who are in danger of being separated.

The project will provide housing and supportive services to 30 families meeting the criteria outlined by the Texas Department of Family and Protective Services, are low-to moderate-income, and qualify for residence at New Hope Housing at Reed Road. Services will include case management, family coaching, English as a Second Language and General Equivalency Diploma classes.

Buckner adopts the Keeping Families Together (KFT) model, which leverages supportive housing to offer stability to families with children at risk of being separated from their birth parents. This reduces foster care placement costs and reunites children with their families.

Family is defined as at least one adult and one child who are related biologically, emotionally, or legally and living in the same household, as well as non-custodial parents with legal responsibility for children under 18. A family may consist of one parent, two parents, grandparents, foster parents or legal guardians who are caring for children under the age of 18.

CDBG FUNDING CATEGORY	AMOUNT	Percent
Program Costs	\$100,000.00	100%
Administrative	\$0	0%
Total	\$100,000.00	100%

HCDD conducted a Request for Proposal (RFP) for Public Services contracts for fiscal year 2019 with a one-year renewal option for fiscal year 2020. Buckner Children and Family Services, Inc. was one of the agencies selected. The initial term of this agreement was from March 1, 2019 – May 31, 2020. The First Amendment extends funding from March 1, 2020 - October 31, 2021. This Second Amendment will provide funding through October 31, 2022.

Buckner began receiving funding through the City in 2019. As of August 2021, Buckner had utilized 63% of their funding, served 26 low-to moderate-income families (87% of their service goal), and had no findings on their annual compliance monitoring.

No Fiscal Note is required on grant items. This item was reviewed by the Housing and Community Affairs Committee on August 31, 2021.

Tom McCasland, Director

Prior Council Action:

2/20/2019 (O) 2019-108; 5/27/2020 (O) 2020-449

Amount of Funding:

\$100,000.00 Federal Government - Grant Fund (5000)

Contact Information:

Roxanne Lawson

832-394-6307