

Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair) Dwight A. Boykins Michael Kubosh Mike Knox Robert Gallegos (Vice Chair) David W. Robinson Karla Cisneros

AGENDA

Tuesday, February 21, 2017, 10 AM City Hall Chambers

Call to Order/Welcome Remarks - Council Member Mike Laster, Chair

I. Public Services

For review and possible authorization:

- a) A Caring Safe Place Inc. (District B and H) An Ordinance authorizing a First Contract Amendment between the City of Houston and A Caring Safe Place Inc., providing \$728,374 in HOPWA funds to operate and maintain a single-roomoccupancy (SRO) community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS
- b) AIDS Foundation Houston (All Districts) An Ordinance authorizing a First Contract Amendment between the City of Houston and AIDS Foundation Houston, providing \$1,048,229 in HOPWA funds to operate and maintain four separate multiunit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS
- c) Access Care of Coastal Texas (No Houston Council District) An Ordinance authorizing a First Contract Amendment between the City of Houston and Access Care of Coastal Texas Inc. in Galveston, providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS
- d) <u>Association for the Advancement of Mexican Americans</u> (All Districts) An Ordinance authorizing a \$215,000 First Contract Amendment, exercising the renewal option between the City of Houston and the Association for the Advancement of

- Mexican Americans to operate a HOPWA supportive services program for individuals affected by HIV/AIDS
- e) <u>Houston Volunteer Lawyers Program Inc.</u> (All Districts) An Ordinance authorizing a First Contract Amendment between the City of Houston and Houston Volunteer Lawyers Program Inc., providing \$150,000 in HOPWA funds for legal services for low-income persons living with HIV/AIDS
- f) The Montrose Center (District C) An Ordinance authorizing a First Contract Amendment between the City of Houston and The Montrose Center, providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS
- g) The Salvation Army (All Districts) A First Contract Amendment extending the time of performance for a contract between the City of Houston and The Salvation Army, providing \$70,000 in CDBG funds and \$70,000 in Homeless Housing Services Program (HHSP) funds, totaling \$140,000, for a day shelter program
- h) <u>Village Learning Center Inc.</u> (District E) A First Contract Amendment extending the time of performance for a contract between the City of Houston and The Village Learning Center Inc., providing \$150,000 in CDBG funds for a vocational/educational training program
- i) <u>Coalition for the Homeless</u> (All District) An Ordinance authorizing a \$90,000 First Contract Amendment between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System
- j) <u>Child Care Council Homeless Services Program</u> (All Districts) An Ordinance authorizing a \$1,817,200 First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program
- k) <u>Child Care Council Child Care Program</u> (All Districts) An Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Child Care Program
- I) <u>Child Care Council Juvenile Delinquency Prevention Program</u> (All Districts) An Ordinance authorizing a \$400,000 Second Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Juvenile Delinquency Prevention Program

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Melody Barr, Deputy Assistant Director

II. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jeremy Harris, 832.393.3369.

III. Director's Comments

Tom McCasland, Director, Housing and Community Development Department

10: Mayor via City Secretary REQUEST FOR COUNCIL AC	LIION	1/- A Carır	ig Safe Pla	ice / HOPWA	
SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of			ge	Agenda Item	
Houston and A Caring Safe Place Inc., providing \$728,374 in HOPWA f	unds to operate	1 of 1 # I.a.		# I.a.	
and maintain a single-room-occupancy (SRO) community residence ar					
housing community residence (both with support services) for low	-income and/or				
homeless persons living with HIV/AIDS	_				
FROM:	Origination Da	ite	Agenda I	Date	
Tom McCasland, Director	12/27/2	016			
Housing and Community Development Department	12/21/2	010			
DIRECTOR'S SIGNATURE:	Council Distric	t affected:			
		District	B & H		
For additional information contact: Roxanne Lawson	Date and iden	tification of	prior aut	horizing Council	
Phone : 832-394-6307	action: 03/09/	2016 (O) 20	16-0162		
RECOMMENDATION: Approval of an Ordinance authorizing a First Co	RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and A				
Caring Safe Place Inc. providing \$728.374 in HOPMA funds to on	erate and main	tain a cina	le-room-oc	cupancy (SRO)	

Caring Safe Place Inc., providing \$728,374 in HOPWA funds to operate and maintain a single-room-occupancy (SRO) community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS

Amount of Funding: Finance Budget: \$728,374

SOURCE OF FUNDING [] General Fund [X] Grant Fund [] Enterprise Fund

Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and A Caring Safe Place Inc., providing up to \$728,374 in HOPWA funds to finance the operation of a single-room-occupancy (SRO) community residence and a transitional housing community residence (both with support services) for a minimum of 45 low-income and/or homeless persons living with HIV/AIDS.

SRO Community Residence Lydia's Place Apartments - This facility provides permanent housing and supportive services to a minimum of 15 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency. Residents at the facility have been stabilized prior to program entry. Stabilization requires that the client enters the project with at least 30 days of sobriety from alcohol and/or drugs.

Transitional Housing Community Residence - This facility provides transitional housing and supportive services to a minimum of 30 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency.

The following support services are provided at both facilities: case management; HIV support groups; substance abuse and mental health counseling; life skills training; job search assistance and training; housing information and referral assistance; assistance in gaining access to local, state, and federal government benefits and services; and nutritional services. Operating costs for both facilities include property management, utilities, property insurance and other related costs.

The City provides approximately 64% of the budget for this program, and 36% is provided by other funding sources.

Category	Total Contract Amount	Percent
Administrative	\$48,569.50	6.70%
Supportive Services	\$347,780.75	47.70%
Operating	\$332,023.75	45.60%
Total	\$728,374.00	100.00%

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. A Caring Safe Place Inc. was one of the agencies selected. This First Contract Amendment provides funding from April 1, 2017 through March 31, 2018. A Caring Safe Place Inc. has received HOPWA funding through the City of Houston for various contracts since 1999.

This item was reviewed by the Housing & Community Affairs Committee on February 21, 2017.

TM:MNB:KS

Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION					
Finance Director:	Other Authorization:	Other Authorization:			

10: Mayor via City Secreta	•					17-AFH /	HOPWA
SUBJECT: An Ordinance aut Houston and AIDS Foundati operate and maintain four sep for low-income and/or homeles	A funds to		ige of 1	Agenda Item # I.b.			
FROM:	-		Ori	gination Dat	te	Agend	a Date
Tom McCasland, Director				12/27/20	16		
Housing and Community Dev	elopment Department						
DIRECTOR'S SIGNATURE:			Cot	uncil District		istricts	
For additional information co	antact: Poyanne Lawson	<u> </u>	Dat	te and ident			uthorizing Council
	Phone: 832-394-6307	1			2016 (0) 2	-	•
RECOMMENDATION: Appro		horizing a					
AIDS Foundation Houston, pr		-					•
facilities with supportive service	es for low-income and/or h	nomeless	s persons living	with HIV/AII	DS	· 	
Amount of Funding:						Financ	e Budget:
	\$1,048,229)					
	f 1.0	nd	[X] Gr	ant Fund	ſ] Enter	prise Fund
SOURCE OF FUNDING	[] General Fur	SOURCE OF FORDING [] General Fund [X] Grant Fund [
					l - 000		
Н	[] General Fur				und 5000		
	ousing Opportunities for ty Development Departm	r Person	as With AIDS	(HOPWA) For	al of a F		
SPECIFIC EXPLANATION: The Housing and Communi	busing Opportunities for ty Development Departmand AIDS Foundation Hou	r Person nent (HC	as With AIDS	(HOPWA) For	al of a F		
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston	busing Opportunities for ty Development Departmand AIDS Foundation Hou	r Person nent (HC uston pro	as With AIDS	(HOPWA) For	val of a F		
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston	ty Development Departmand AIDS Foundation Houfor persons living with HIV Residential Facilit A Friendly H	nent (HC uston pro	cDD) recommoviding HOPW # of Units 31	ends approv A funds to fin # of Clien to be Serv	val of a F		
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston	ty Development Department AIDS Foundation House for persons living with HIV Residential Facility A Friendly House Burress Street Apartments	nent (HC uston pro V/AIDS. ty Haven ments	CDD) recommodified HOPW # of Units 31 16	ends approve A funds to find to be Serve 45	val of a F		
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston	ty Development Department AIDS Foundation House for persons living with HIV Residential Facility A Friendly House Street Apartment Chupik H	r Person nent (HC uston pro V/AIDS. ty Haven ments House	s With AIDS (CDD) recommoviding HOPW # of Units 16 6	ends approv A funds to fin # of Clien to be Serv 45 32 60	val of a F		
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston	ty Development Department AIDS Foundation House for persons living with HIV Residential Facility A Friendly House Street Apartment Chupik House Help Help House Partment Page 19 Pag	r Person nent (HC uston pro V/AIDS. ty Haven ments House	CDD) recommodified HOPW # of Units 31 16	ends approve A funds to find to be Serve 45	val of a F		
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston	ty Development Department AIDS Foundation House A Friendly House Burress Street Apartment Chupik House Help House to a minimum of limited to, case manager erating costs include prope	r Person nent (HC uston pro V/AIDS. ty Haven ments House House Total \$1,048,2 of 159 un ment, life erty mana	# of Units 31 16 6 22 75 229 in HOPW et skills training agement, utilities	ends approve A funds to fine to be Serve 45 32 60 22 159 VA funds. The v-income per g, nutritional es, property in	ral of a F nance the its red ne project rsons living services, nsurance a	's scope g with HIV and sub and other	of work provides //AIDS. Supportive stance abuse and related costs. The
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston multi-unit residential facilities The City will grant AIDS For permanent housing and supposervices include, but are not mental health counseling. Ope	ty Development Department AIDS Foundation House for persons living with HIV Residential Facility A Friendly House Burress Street Apartment Chupik House Help House to a minimum of limited to, case manager erating costs include prope 19% of the budget for this property and the property of the budget for this property in the property of the budget for this property in the property of the budget for this property in the property of the budget for this property in the property of the budget for this property in the property of the budget for this property in the property of the budget for this property in the property of the budget for this property in the property of the property in the property of the budget for this property in the property of the property o	r Person nent (HC uston pro V/AIDS. ty Haven ments House House Total \$1,048,2 of 159 un ment, life erty mana- rogram, v	# of Units 31 16 6 22 75 229 in HOPW et skills training agement, utilities	# of Cliento be Servented to b	ral of a F nance the its red ne project rsons living services, nsurance a	's scope g with HIV and sub and other	of work provides //AIDS. Supportive stance abuse and related costs. The
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston multi-unit residential facilities The City will grant AIDS For permanent housing and supposervices include, but are not mental health counseling. Ope	ty Development Department A Friendly House Street Apartment Chupik House Help House to a minimum of the budget for this property.	r Person nent (HC uston pro V/AIDS. ty Haven ments House House Total \$1,048,2 of 159 un ment, life erty mana- rogram, v	# of Units 31 16 6 22 75 229 in HOPWnduplicated love skills training gement, utilitie while the rema	ends approved A funds to find to be Served 45 32 60 22 159 VA funds. The v-income perign, nutritional es, property in ining 41% is	ne projections services, insurance a provided by	's scope g with HIV and sub and other	of work provides //AIDS. Supportive stance abuse and related costs. The
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston multi-unit residential facilities The City will grant AIDS For permanent housing and supposervices include, but are not mental health counseling. Ope	ty Development Department AIDS Foundation House for persons living with HIV Residential Facility A Friendly House Street Apartment Chupik House Help House to a minimum of limited to, case manager erating costs include property of the budget for this process.	r Person nent (HC uston pro V/AIDS. ty Haven ments House House Total \$1,048,2 of 159 un ment, life erty mana- rogram, v	# of Units 31 16 6 22 75 229 in HOPW duplicated love skills training gement, utilities while the remainstract Amoun	ends approve A funds to fine to be Serve 45 32 60 22 159 VA funds. The v-income per g, nutritional es, property in ining 41% is t P	ral of a F nance the ots red ne project rsons living services, nsurance a provided b	's scope g with HIV and sub and other	of work provides //AIDS. Supportive stance abuse and related costs. The
SPECIFIC EXPLANATION: The Housing and Communibetween the City of Houston multi-unit residential facilities The City will grant AIDS For permanent housing and supposervices include, but are not mental health counseling. Ope	ty Development Department AIDS Foundation House A Friendly House Burress Street Apartment Chupik Help Help Help Help Help Help Help Help	r Person nent (HC uston pro V/AIDS. ty Haven ments House Total \$1,048,2 of 159 un ment, life erty mana rogram, v	# of Units 31 16 6 22 75 229 in HOPW e skills training agement, utilities while the remaintract Amoun \$73,376.0	# of Clien to be Servented to be Servented to be Servented to the servented to be servented to	red project services, nsurance a provided became the project tree to the provided became the provided beca	's scope g with HIV and sub and other	of work provides //AIDS. Supportive stance abuse and related costs. The

from May 1, 2017 through April 30, 2018. AIDS Foundation Houston has received HOPWA funding through the City of Houston for various contracts since 1994.

This item was reviewed by the Housing & Community Affairs Committee on February 21, 2017.

TM:MNB:KS

Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION						
Finance Director:	Other Authorization:	Other Authorization:				

TO: Mayor via City	Secretary	REQUEST FOR COUNC	IL ACTION	,	17-ACC	T/ HOPWA
Houston and Access HOPWA funds for	Care of Coasta the administra	a First Contract Amendment b I Texas Inc. in Galveston, pro- tion and operation of an operation operation operation of an operation op	viding \$440,015 in emergency rental	Page 1 of 1		Agenda Item #I.c.
FROM:			Origination D	ate	Agenda	Date
Tom McCasland, Dire			1/24/			
Housing and Commu		nt Department				
DIRECTOR'S SIGNATU	JRE:		Council Distri	cts affected: N/	A	
For additional inform		Roxanne Lawson 832-394-6307		ntification of p 016 (O) 2016-		norizing Council
Access Care of Coas	tal Texas Inc. i	n Ordinance authorizing a Fin n Galveston, providing \$440,0 ram with supportive services f	15 in HOPWA fund	ls for the adm	inistration	and operation of
Amount of Funding:		\$440,015.00			Finance	e Budget:
SOURCE OF FUNDING	<u>3</u>	[] General Fund	[X] Grant Fund	[] Enterp	rise Fund
	Housing	g Opportunities for Persons W	vith AIDS (HOPWA)	Fund 5000		
which provides (1) (STRMU); and (3) Su The City will grant AC households. The Cit Austin, Brazoria, Chaprovides rental subsite assistance through its STRMU for 35 hous	Tenant-Based pportive Service CCT up to \$440 by of Houston is ambers, Fort Berdies to help pass rental assistant eholds of persectivices, nutrition	ccess Care of Coastal Texas Rental Assistance (TBRA); es for persons living with HIV/A, 015 to provide TBRA, STRM is the HOPWA Program admirend, Galveston, Harris, Liberty articipants at risk of becominate programs. Services will be ons living with HIV/AIDS. Sinal and transportation services	(2) Short-Term ReAIDS. U, and supportive solution is trator for multiple solution, Montgomery, and goneless obtain e provided as follow upportive services	services to a ne areas, which d Waller. Loc emergency avs: (1) TBRA include case	ninimum include cated in (and/or perfor 30 homanage)	of 65 low-income s the counties of Galveston, ACCT rmanent housing buseholds and (2) ment, permanent
		Category	Contract Amou	nt Perc	ent	
	Administrative		\$30,80	0.00 7	.00%	
	Supportive Se	vices	\$90,00		.45%	
	TBRA		\$230,00	0.00 52	.27%	
	STRMUA		\$89,21	5.00 20	.28%	
		Total	\$440,01		.00%	
agencies selected. T	he amendment	oposals for program years 20 will extend the contract for ar ceived HOPWA funding throug	n additional year an	d provide fund	ling for th	ne period May 1,

The Housing and Community Affairs Committee reviewed this item on February 21, 2017.

TM:MNB:AB

Legal Department Mayor's Office City Secretary Finance Department cc:

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:

17-AAMA (HOPWA) SUBJECT: An Ordinance authorizing a \$215,000 First Contract Amendment, Category # **Page** Agenda Item # exercising the renewal option between the City of Houston and the Association for the 1 of 1 Advancement of Mexican Americans to operate a HOPWA supportive services program for individuals affected by HIV/AIDS FROM: Origination Date **Agenda Date** Tom McCasland, Director 1/27/17 Housing and Community Development Department **DIRECTOR'S SIGNATURE:** Council District(s) affected: Date and identification of prior authorizing For additional information contact: Roxanne Lawson Council action: 3/24/16 (O) 2016-230 Phone: 832-394-6307 Approval of an Ordinance authorizing a \$215,000 First Contract Amendment exercising, the renewal **RECOMMENDATION:** option between the City of Houston and the Association for the Advancement of Mexican Americans to operate a HOPWA supportive services program for individuals affected by HIV/AIDS **Amount of Funding: Finance Budget:** \$215,000 **SOURCE OF FUNDING**] General Fund 1 Enterprise Fund [X] Grant Fund Housing Opportunities for Persons With AIDS (HOPWA) - Fund 5000 **SPECIFIC EXPLANATION:** The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment, exercising the renewal option between the City of Houston and the Association for the Advancement of Mexican Americans (AAMA) to finance the operation of a HOPWA supportive services program. AAMA will provide supportive services to approximately 65 HOPWA-eligible households that are homeless or have unstable Supportive services will include case management, food/nutritional services, housing placement, housing conditions. transportation, mental health care, HIV medical care, substance abuse counseling, education, legal assistance, and life skills training. HOPWA funds are providing 30% of the cost of this program. Category **Total Contract Amount** Percent Administrative \$15,045 7% Supportive Services \$199.955 93% Total \$215,000 100% HCDD conducted a Request for Proposals for fiscal year 2016 with a one-year renewal option for fiscal year 2017. AAMA was one of the providers selected. This First Contract Amendment provides funding from April 1, 2017 - March 31, 2018. AAMA began receiving HOPWA funds through the City in 2014. The item was reviewed by the Housing and Community Affairs Committee on February 21, 2017. TM: MNB:RLJ CC: Legal Department Mayor's Office City Secretary Finance Department REQUIRED AUTHORIZATION

Other Authorization:

Finance Director:

Other Authorization:

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

17-HVLP/HOPWA

				L/-NVLP/I	TOPVVA
SUBJECT: An Ordinance authorizing a	First Contract Amendme	ent between the City	of Pa	ge	Agenda Item
Houston and Houston Volunteer Lawyer	s Program Inc., providin	ig \$150,000 in HOPV	VA 1 o	f 1	# I.e.
funds for legal services for low-income pe	rsons living with HIV/AID)S			
FROM:		Origination	Date	Agenda	Date
Tom McCasland, Director Housing and Community Development D	lenartment	12/2	7/2016		
DIRECTOR'S SIGNATURE:	орантон	Council Dis	trict affected:		
DIRECTOR 3 SIGNATURE.		Council Dis		stricts	
For additional information contact. Do	vanna Lawaan	Data and is			thorizing Council
For additional information contact: Ro				-	inorizing Council
Phone: 83			/2016 (O) 201		
RECOMMENDATION: Approval of an O					
Houston Volunteer Lawyers Program Incwith HIV/AIDS	., providing \$150,000 in	HOPWA funds for le	gai services foi	low-incor	ne persons living
Amount of Funding:				Finance	Budget:
	\$150,000				
SOURCE OF FUNDING [] General Fund	[X] Grant Fun] t] Enterp	rise Fund
Housing Op	portunities for Persons	s With AIDS (HOPW	A) Fund 5000		
SPECIFIC EXPLANATION:					
The Housing and Community Develop between the City of Houston and Housto income persons living with HIV/AIDS and	on Volunteer Lawyers Pr				
comprehensive legal assistance to a minimattorneys who work with local corporate resulting in 1,500 active volunteers donal conduct a minimum of 30 legal advice clinely Legal and supportive services will include including estate planning, family law, publicivil legal representation will be referred the her issue. The City provides approximately	e legal departments and ting over 22,000 hours of nics at Houston-area AID e counseling and legal of lic benefits, disability, er to a volunteer or staff atto	d law firm pro bono of legal services. Hou DS service organization advice on a range of mployment and discriptorney, who will assist	sections to co ston Volunteer ins and HOPW housing- and mination. Client the client in rea	oordinate Lawyers A-funded health-relats requiring aching a re	volunteer efforts, Program Inc. will housing facilities. ated civil matters, g more extensive esolution to his or
Cate	gory	Total Contract Ame	ount Per	cent	
Admini	strative	\$10,500.00	7	%	
Supportive	Services	\$139,500.00	93	3%	
То		\$150,000.00		0%	
HCDD conducted a Request for Proposa fiscal year 2017. Houston Volunteer Law provides funding from April 1, 2017 thro funding through the City of Houston for v	yers Program Inc. was ough March 31, 2018. He arious contracts since 2	ontracts for fiscal year one of the agencies souston Volunteer Law 008.	selected. This yers Program	First Cont	tract Amendment
This item was reviewed by the Housing 8	& Community Affairs Cor	mmittee on February	21, 2017.		
TM:MNB:KS					
cc: Legal Department Mayor's Office City Secretary Finance Department					
	REQUIRED AUT	HORIZATION			
Finance Director:	Other Authorization	1:	Other Authori	zation:	

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

				17-Mor	ntrose/ HOPWA
SUBJECT: An Ordinance authorize	ing a F	irst Contract Amendment	between the City of	Page	Agenda Item
Houston and The Montrose Center, providing \$1,193,982 in HOPWA funds for the 1 of 1			# I.f.		
administration and operation of			ance program with		
supportive services for low-incon	ne pers	ons living with HIV/AIDS			
FROM:			Origination D	ate	Agenda Date
Tom McCasland, Director			1/25/	2017	
Housing and Community Develo	oment [Department	1/23/	2017	
DIRECTOR'S SIGNATURE:			Council Distri	icts affected:	
				Distr	rict C
For additional information cont	act: Ro	xanne Lawson	Date and ide	ntification of	prior authorizing Council
Pho	ne: 83	2-394-6307	action: 5-4-2	016 (O) 2016-	0356
RECOMMENDATION : Approval	of an O	rdinance authorizing a Fi	rst Contract Amendm	ent between t	he City of Houston and The
Montrose Center providing \$1,					n of an emergency renta
assistance program with support	ive serv	vices for individuals and fa	amilies affected by H	IV/AIDS	
Amount of Funding:					Finance Budget:
		\$1,193,982.00			
SOURCE OF FUNDING	[] General Fund	[X] Grant Fund	[] Enterprise Fund
Hou	ısing O	pportunities for Persons	With AIDS (HOPWA) Fund 5000	
SPECIFIC EXPLANATION:					

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and The Montrose Center (Montrose) to finance the operation of a HOPWA project, which provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities Assistance (STRMU); and (3) Supportive Services for persons living with HIV/AIDS.

The City will grant Montrose up to \$1,193,982 to provide TBRA, STRMU, and supportive services to a minimum of 300 lowincome households. Through its rental assistance programs, Montrose provides rental subsidies to help participants at risk of becoming homeless obtain emergency and/or permanent housing assistance. Rental assistance will be provided as follows: (1) TBRA for 45 households and (2) STRMU for 255 households of persons living with HIV/AIDS. Supportive services include permanent housing placement services (PHPS), case management, professional counseling and other supportive services. The City of Houston provides approximately 40% of the costs for this HOPWA project.

Category	First Amendment	Percent
Administrative	\$83,579.00	6.92%
Supportive Services	\$208,422.00	17.47%
Supportive Services -PHPS	\$23,029.00	1.93%
TBRA	\$300,000.00	25.15%
STRMU	\$578,952.00	48.53%
Total	\$1,193,982.00	100%

HCDD conducted a Request for Proposals for program years 2015 and 2016 HOPWA contracts. Montrose was one of the agencies selected. The amendment will extend the contract for an additional year and provide funding for the period, May 1, 2017 – April 30, 2018. Montrose has received HOPWA funding through the City of Houston for various contracts since 2012.

The Housing and Community Affairs Committee reviewed this item on February 21, 2017.

TM:MNB:AB

Finance Director:

Legal Department cc: Mayor's Office City Secretary Finance Department

REQUIRED AUTHORIZATION	
Other Authorization:	Other Authorization:

Salvation Army **SUBJECT:** A First Contract Amendment extending the time of performance for Category Page Agenda Item a contract between the City of Houston and The Salvation Army, providing 1 of 1 # I.q. \$70,000 in CDBG funds and \$70,000 in Homeless Housing Services Program (HHSP) funds, totaling \$140,000, for a day shelter program FROM: Tom McCasland. Director **Origination Date Agenda Date** Housing and Community Development Department 1/27/17 **DIRECTOR'S SIGNATURE: Council Districts affected:** Date and identification of prior authorizing For additional information contact: Roxanne Lawson Council action: 2016-163 (O) 3/7/16 Phone: (832) 394-6307 **RECOMMENDATION:** Approval of a First Contract Amendment extending the time of performance for a contract between the City of Houston and The Salvation Army, providing up to \$70,000 in CDBG funds and \$70,000 in HHSP funds, totaling \$140,000, for a day shelter program **Amount of Funding: Finance Budget:** \$140,000.00 SOURCE OF FUNDING: | 1 General Fund [X] Grant Fund [] Enterprise Fund Community Development Block Grant (CDBG) Fund 5000 Homeless Housing Services Program (HHSP) Fund 5010

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment extending the time of performance of a contract between the City of Houston and The Salvation Army to provide self-sufficiency services, emergency and permanent housing referrals, and other supportive services to 150 homeless young adults served by The Salvation Army's Young Adult Resource Center (YARC). YARC is a day shelter program for persons aged 18-25 who are experiencing homelessness.

In addition to being a safe place for homeless young adults to be during the day, YARC is a central point of drop-in and engagement for existing and ongoing outreach efforts, emergency shelter, and case management to assist in permanent housing placement and referrals.

HCDD will grant The Salvation Army up to \$70,000 in Community Development Block Grant (CDBG) funding and \$70,000 in Homeless Housing Services Program (HHSP) funding, totaling \$140,000, to provide services to 150 unduplicated participants. Forty of the participants will receive tools for self-sufficiency, including counseling in locating and retaining suitable housing. The City provides approximately 31% of the funding for this program.

Category	Amount	Percentage
Program Administration	-	0%
Program Services	\$140,000.00	100%
Total	\$140,000.00	100%

HCDD conducted a Request for Proposals (RFP) for program year 2016 Public Service contracts. The Salvation Army was one of the agencies selected. The term of this contract will be May 1, 2017 through April 30, 2018. The Salvation Army YARC program has received CDBG funding through the City of Houston for various contracts since 2014.

This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.

TM:MB:MJR

cc: City Secretary
Legal Department
Finance Department
Mayor's Office

REQUIRED AUTHORIZATION				
Finance Director:	Other Authorization:	Other Authorization:		

Village Learning Center 2017				017
SUBJECT: A First Contract Amendment extending the time of performa	nce for	Category	Page	Agenda Item
a contract between the City of Houston and The Village Learning Cent	er Inc.,		1 of 1	# l.h.
providing \$150,000 in CDBG funds for a vocational/educational	training			
program	-			
FROM:	Origina	ation Date Agenda Date		ate
Tom McCasland, Director	1	/25/17		
Housing and Community Development Department	1.	/23/17		
DIRECTOR'S SIGNATURE:	Counc	il District affe	ected:	
			District E	
For additional information contact: Roxanne Lawson	Date a	nd identificat	ion of prio	r authorizing
Phone: (832) 394-6307	Counc	cil action: 2016-165 (O) 3/3/16		
RECOMMENDATION: Approval of a First Contract Amendment extending	ng the tir	ne of perform	ance for a	contract between
the City of Houston and The Village Learning Center Inc., providing \$150	0,000 in	CDBG funds	for a vocat	ional/educational
training program				
Amount of Funding:			Finance	Budget:
\$150,000				_
SOURCE OF FUNDING: [] General Fund [X] Grant Fund [] Enterprise Fund				
Community Development Block Grant (CDBG) 5000				
SPECIFIC EXPLANATION:				

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment extending the time of performance between the City of Houston and The Village Learning Center Inc. for a vocational/educational program serving a special needs population.

The Village Learning Center Vocational Program is to provide education and training to individuals with intellectual and developmental disabilities who have the desire to broaden their skill sets in volunteering, community service, and if applicable, employment in their community. The Village Learning Center will identify and educate 96 individuals.

The City will grant The Village Learning Center up to \$150,000 in federal CDBG funds to provide services to a minimum of 96 participants. The City provides approximately 30% of the funding for this program.

Category	Amount	Percentage
Program Administration	-	0%
Program Services	\$150,000.00	100%
Total	\$150,000.00	100%

HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2017. The Village Learning Center was one of the agencies selected. This Ordinance will grant the contract period from May 1, 2017 through April 30, 2018. The Village Learning Center has received CDBG funding through the City of Houston for various contracts since 2012.

This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.

TM:MB:MR

cc: City Secretary
Legal Department
Finance Department
Mayor's Office

	REQUIRED AUTHORIZATION	
Finance Director:	Other Authorization:	Other Authorization:

17- Coalition HMIS (ESG) **SUBJECT:** An Ordinance authorizing a \$90,000 First Contract Amendment Category Page Agenda Item between the City of Houston and The Coalition for the Homeless of 1 of 1 # I.i. Houston/Harris County to operate and maintain the Homeless Management Information System FROM: **Origination Date Agenda Date** Tom McCasland, Director Housing and Community Development Department 02/01/17 DIRECTOR'S SIGNATURE: **Council District affected:** For additional information contact: Date and identification of prior authorizing Roxanne Lawson 832-394-6307 Council action: 3/20/16 (O) 2016-0315 Phone: RECOMMENDATION: Approval of an Ordinance authorizing a \$90,000 First Contract Amendment between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System Finance Budget: **Amount of Funding:** \$90,000.00 **SOURCE OF FUNDING:** [] General Fund [X] Grant Fund [] Enterprise Fund **Emergency Solutions Grants (ESG) – Fund 5000 SPECIFIC EXPLANATION:** The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and the Coalition for the Homeless of Houston/Harris County, providing \$90,000 of federal Emergency Solutions Grant funds for the operation and maintenance of the Homeless Management Information System (HMIS). HMIS is a software application designed to record and store individual client data, including the types of services needed by Houston's homeless community. HMIS was developed in response to Congress' request for information on how appropriated federal homeless funds are spent. Congress is not only interested in fiscal responsibility, but also wants to know who the homeless are as a group, as well as understand the outcomes of the programs assisting them. All agencies receiving federal funds for homeless services are required to participate in the HMIS. The City is contracting with the Coalition to comply with this requirement. ESG funds provide 10% of the funding for this project. Category Percentage **Amount Program Administration** \$0 0% **Program Services** \$90,000 100% Total \$90,000 100% This First Contract Amendment provides funding for a 12-month period, from May 1, 2017 – April 30, 2018. The Coalition began receiving ESG Funds for HMIS operation through the City in 2012. The Housing and Community Affairs Committee reviewed this item on February 21, 2017. TM:MB:RLJ cc: Legal Department Mayor's Office City Secretary Finance Department REQUIRED AUTHORIZATION **Finance Director:** Other Authorization: Other Authorization:

SUBJECT: An Ordinance authorizing a \$1,817,200 First Contract Amer between the City of Houston and Child Care Council of Greater Houston administer the City's Homeless Services Program		Page Agenda Item 1 of 1 # I.j.		
FROM:	Origination Date	Agenda Date		
Tom McCasland, Director	2/1/17			
Housing and Community Development Department	2/1/17			
DIRECTOR'S SIGNATURE:	Council Districts a	ffected:		
For additional information contact: Roxanne Lawson Phone: 832-394-6307 Date and identification of prior authorizing Council action: 03/20/16 (O) 2016-0315				
RECOMMENDATION: Approval of an Ordinance authorizing a \$1,817,200 First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program				
Amount of Funding: \$1,292,200 - Emergency Solutions Grants \$525,000 - Community Development Block Grant \$1,817,200 - Total				
SOURCE OF FUNDING: [] General Fund [X] Grant	t Fund []	Enterprise Fund		
Emergency Solutions Grants (ESG) – Fund 5000 Community Development Block Grant (CDBG) – Fund 5000				

CCC 2017 - ESG

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and Child Care Council of Greater Houston Inc. to administer the City's Homeless Services Program (HSP). The City will grant Child Care Council of Greater Houston Inc. up to \$1,817,200 in Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG) funds to provide services to approximately 2,000 homeless or near homeless individuals.

The Homeless Services Program is designed to address the needs of families who are homeless or at risk of becoming homeless. Homeless Services Program activities include: emergency shelter for individuals, families and victims of domestic violence; food, street outreach, medical and mental health services; assistance in obtaining permanent housing; assistance in obtaining services or benefits; and assistance with short-term rent and utility payments to prevent eviction or termination of services.

Child Care Council of Greater Houston Inc. will provide the following administrative services: selection of nonprofit HSP providers through a Request for Proposal process, negotiating contracts with selected providers, processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance and training. The City will fund 100% of the costs for this program.

Category	Contract Amount	Percentage
Administration	\$496,915	27%
Program Services	\$1,320,285	73%
Total	\$1,817,200	100.00%

HCDD conducted a Request for Proposals for Homeless Services Program administrative services for fiscal year 2015, for a two-year period and up to three one-year renewal periods. Child Care Council of Greater Houston Inc. was selected as the Administrative Agency. The City opted to do a new contract, rather than an amendment, for fiscal year 2016. This First Contract Amendment provides funding for a 12-month period from April 1, 2017 - March 31, 2018.

This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.

TM: MB:RLJ

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

cc. Legal Department, Mayor's Office, City Secretary, Finance Department				
REQUIRED AUTHORIZATION				
Finance Director:	Other Authorization:	Other Authorization:		

TO: Mayor via City Secretary REQUEST FOR COUNCIL A	CTION			
To. Mayor via only decretary NEWOLOT TON COUNCIL A	CIIOI	(CCC 2017	- CCP
SUBJECT: An Ordinance authorizing a \$400,000 Second C Amendment between the City of Houston and Child Care Council of Houston Inc. to administer the City's Child Care Program		Category	Page 1 of 1	Agenda Item # I.k.
FROM:	Origina	ation Date	Agenda	Date
Tom McCasland, Director	1	/31/17		
Housing and Community Development Department				
DIRECTOR'S SIGNATURE:		il Districts af	All	
For additional information contact: Roxanne Lawson Phone: 832-394-6307		nd identificat il action: 3-3	•	or authorizing 2016-249
RECOMMENDATION: Approval of an Ordinance authorizing a \$400,00	0 Secor	nd Contract Ai	mendment	t between the City
of Houston and Child Care Council of Greater Houston Inc. to administer	the City'	s Child Care F	Program	
Amount of Funding \$400,000			Finance	e Budget:
SOURCE OF FUNDING: [] General Fund [X] Gran	t Eund	r 11	Enterprise	- Eund
Community Development Block Grant (C			-iiteipiise	; i uliu
SPECIFIC EXPLANATION:				
The Housing and Community Development Department (HCDD) recommendation the City of Houston and Child Care Council of Greater Houston (CCP).				
The Child Care Program provides quality child care services and pare families. The program will serve 75 families.	ental de	velopment to	low- and	moderate-income
Child Care Council of Greater Houston Inc. will provide the following ac providers through a Request for Proposal process, negotiating reimbursement requests, monitoring providers for performance and cechnical assistance. This grant funds 100% of the costs for this program	contract complian	s with selec	ted prov	iders, processing

Category	Contract Amount	Percentage
Administration	\$82,000	20.5%
Program Services	\$318,0000	79.5%
Total	\$400,000	100%

HCDD conducted a Request for Proposals for Child Care Program administrative services for fiscal year 2015, for a two-year period and up to three one-year renewal periods at the city's request. Child Care Council of Greater Houston Inc. was selected as Administrative Agency. This Second Contract Amendment provides funding for a 12-month period from April 1, 2017 - March 31, 2018.

This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.

TM:MB:RLJ

cc: Legal Department Mayor's Office City Secretary Finance Department

REQUIRED AUTHORIZATION				
Finance Director:	Other Authorization:	Other Authorization:		

TO: Mayor via City Connetony	DECLIFET FOR COUNCIL A	CTION		
TO: Mayor via City Secretary	REQUEST FOR COUNCIL A		CCC 2017 - JDP	
SUBJECT: An Ordinance authorizing Amendment between the City of Houston Houston Inc. to administer the City's Juven		ontract Category Greater	Page Agenda Item 1 of 1 # I.I.	
FROM:	·	Origination Date	Agenda Date	
Tom McCasland, Director		2/1/17		
Housing and Community Development Dep	partment			
DIRECTOR'S SIGNATURE:		Council Districts af	fected: All	
	xanne Lawson 2-394-6307	Date and identificat Council action: 3/3	ion of prior authorizing	
RECOMMENDATION: Approval of an Ord				
of Houston and Child Care Council of G				
Program		,	. ,	
Amount of Funding			Finance Budget:	
\$	400,000			
SOURCE OF FUNDING: [] Ge	neral Fund [X] Grant	Fund [] [Enterprise Fund	
Community	Development Block Grant (C	DBG) – Fund 5000		
SPECIFIC EXPLANATION:				
The Housing and Community Developmen between the City of Houston and Child Ca Prevention (JDP) program.				
The purpose of the JDP program is to deter delinquency for at-risk youths or to prevent further delinquency from youths who are status offenders. The JDP services include substance abuse deterrence and treatment, adolescent health education, educational services designed to prevent/decrease school drop-out, youth employability programs, whole family functioning, prevention of gang membership, and cultural enrichment and recreational activities. The program will provide services for 1,088 youths.				
Child Care Council of Greater Houston Inc. will provide the following administrative services: selection of nonprofit JDP providers through a Request for Proposal process, negotiating contracts with selected providers, processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance. This grant funds 100% of the costs for this program.				
Category	Contract Amount	Percenta		
Administration	\$82,000	20.5%		
Program Services	\$318,000	79.5%		
Total	\$400,000	100%		
HCDD conducted a Request for Proposals year 2015, for a two year period and up				

	lotal	\$400,000	100%	
HCDD cond	lucted a Request for Proposals	s for Juvenile Delinquency Prever	ntion Program administrative s	ervices for fiscal
year 2015,	for a two year period and up	to three one-year renewal period	Is at the city's request. Child	Care Council of
Greater Hou	uston Inc. was selected as Adm	ninistrative Agency. This Second (Contract Amendment provides	funding for a 12-

This item was reviewed by the Housing and Community Affairs Committee on February 21, 2017.

TM:MB:RLJ

cc: Legal Department Mayor's Office City Secretary Finance Department

month period from April 1, 2017 - March 31, 2018.

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization: